



## Portland Housing Center Partner Realtor Application

Thank you for your interest in joining the Portland Housing Center in our mission to serve first time homebuyers! New Participating Realtors are selected on an annual basis through a rigorous application process, including interviews by our Realtor Advisory Committee. Please confirm your eligibility by reviewing the Participating Realtor Criteria and Expectations prior to completing an application. **Only individual agent applications will be accepted. Teams will not be considered as participating Realtor partners.**

This application is for consideration in FY2018, which begins July 1<sup>st</sup>, 2017. To be considered, please submit the following application and all required attachments to [info@portlandhousingcenter.org](mailto:info@portlandhousingcenter.org) by 5pm on May 5<sup>th</sup>. **Incomplete or late applications will not be considered.** Selected Realtors will be notified on or before July 1<sup>st</sup>, 2017.

<b>Contact Information</b>	Name:	NRDS ID #:
	Real Estate Firm:	
	Work Address:	
	Phone Number:	Fax Number:
	Email Address:	Affiliation: <input type="checkbox"/> PMAR <input type="checkbox"/> EMAR
	Other Languages Spoken Fluently:	

**Primary Service Area {most sales and purchase activity}:**

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Accreditations:  At Home with Diversity    Homeownership Opportunities Specialist (through hownw.com)  
 ABR    Other(s) \_\_\_\_\_

# of first time buyers you worked with over the last 3 years: \_\_\_\_\_

Number of Sale Transactions in 2015:   As Buyer's Agent: \_\_\_\_\_   As Seller's Agent: \_\_\_\_\_

What types of down payment assistance and first time homebuyer products do you have experience with?

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Community Involvement: \_\_\_\_\_

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**Essay:**

Please complete an essay (300-500 words) on the following topic to be submitted with your application:

At Portland Housing Center we believe that everyone deserves access to homeownership. We make it possible through quality counseling, education, and financial services. How do you see yourself fulfilling the mission of the Portland Housing Center?

**Required Attachments:**

- Statement from Managing Broker stating you meet all of Portland Housing Center’s Realtor Criteria
- Documentation of 30 closed transactions over the previous 3 years
- Contact information for 3 **first time homebuyers** you have served in the last year, with property addresses, that are willing to act as references
- Copy of Accreditation Certificate(s)

**Availability:**

Interviews will be conducted between June 12<sup>th</sup> and June 16<sup>th</sup>. Please list any dates that you are unavailable during that time.

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Please submit completed application packet to [info@portlandhousingcenter.org](mailto:info@portlandhousingcenter.org) by May 5<sup>th</sup>.

