



# Registration Form

**PORTLAND HOUSING CENTER**  
www.portlandhousingcenter.org  
3233 NE Sandy Blvd  
Portland, OR 97232  
503-282-7744 x 101  
Fax: 503-736-0101

For office use only  
Date received: \_\_\_\_\_ Amount paid: \$ \_\_\_\_\_  
Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Cash

- Review Privacy Policy and complete and sign Registration Form
- Submit Registration Form, a copy of your ID, and program materials fee of \$65 by check or exact cash
- PHC will complete your HomeBuyer Assessment and contact you within 3-5 business days

Homebuyer: \_\_\_\_\_ SSN: \_\_\_\_/\_\_\_\_/\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_  
                    First                                    MI                    Last

Co-Buyer: \_\_\_\_\_ SSN: \_\_\_\_/\_\_\_\_/\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_  
                    First                                    MI                    Last

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Did you grow up in a home that was owned  or rented ?

Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please describe where you are currently in the home buying process (check one):**

I am at the beginning of the home buying process  
I hope to buy in the next . . .  3 months  12 months  1-2 years

I am pre-approved for a loan but don't yet have an accepted offer on a house\*  
Name of my loan officer: \_\_\_\_\_ Name of bank: \_\_\_\_\_  
Email of my loan officer: \_\_\_\_\_

I am in contract to buy a house and have a closing date for my loan\*      **Closing date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name of my loan officer: \_\_\_\_\_ Name of bank: \_\_\_\_\_  
Email of my loan officer: \_\_\_\_\_  
Name of my Real Estate Broker: \_\_\_\_\_  
Email of my Real Estate Broker: \_\_\_\_\_

*\*Please note: If you are pre-approved or are currently in a contract to buy a house we will need you to submit a copy of your credit report that your lender pulled by fax or email within 7 days of registration. Fax to 503-736-0101.*

I prefer to take classes in:  Portland  Beaverton  I am unable to take an in-person class and need online class

I prefer to receive home buying services in a culturally-specific setting  Yes  No

Please explain: \_\_\_\_\_

**Annual Household Income (before taxes): \$ \_\_\_\_\_ Amount of money available for down payment: \$ \_\_\_\_\_**

Number of people in your household: \_\_\_\_\_ Ages of dependents: \_\_\_\_\_

Current Rent: \$ \_\_\_\_\_  I currently do not pay rent

**HOMEBUYER INFORMATION:****CO-BUYER INFORMATION:**

<b>Race:</b> <input type="checkbox"/> American Indian/ Alaskan Native <input type="checkbox"/> American Indian/ Alaskan Native and White <input type="checkbox"/> Asian <input type="checkbox"/> Asian and White <input type="checkbox"/> Black or African American <input type="checkbox"/> Black/African American and White <input type="checkbox"/> Native Hawaiian/ Other Pacific Islander <input type="checkbox"/> American Indian/Alaskan Native and Black <input type="checkbox"/> White <input type="checkbox"/> Other	<b>Race:</b> <input type="checkbox"/> American Indian/ Alaskan Native <input type="checkbox"/> American Indian/ Alaskan Native and White <input type="checkbox"/> Asian <input type="checkbox"/> Asian and White <input type="checkbox"/> Black or African American <input type="checkbox"/> Black/African American and White <input type="checkbox"/> Native Hawaiian/ Other Pacific Islander <input type="checkbox"/> American Indian/Alaskan Native and Black <input type="checkbox"/> White <input type="checkbox"/> Other
<b>Ethnicity:</b> <input type="checkbox"/> Hispanic <input type="checkbox"/> Mexican/Chicano <input type="checkbox"/> Non-hispanic <input type="checkbox"/> Cuban <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Other Hispanic	<b>Ethnicity:</b> <input type="checkbox"/> Hispanic <input type="checkbox"/> Mexican/Chicano <input type="checkbox"/> Non-hispanic <input type="checkbox"/> Cuban <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Other Hispanic
<b>Primary Language:</b>	<b>Primary Language:</b>
<b>Country of Birth:</b>	<b>Country of Birth:</b>
<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Marital Status:</b> <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced	<b>Marital Status:</b> <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced
<b>Disabled/Special Needs:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Disabled/Special Needs:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Veteran:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Veteran:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Migrant Farmworker:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Migrant Farmworker:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Education:</b> <input type="checkbox"/> Below high school diploma <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> High school diploma or equivalent <input type="checkbox"/> Master's degree <input type="checkbox"/> 2 year college <input type="checkbox"/> Greater than Master's Degree	<b>Education:</b> <input type="checkbox"/> Below high school diploma <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> High school diploma or equivalent <input type="checkbox"/> Master's degree <input type="checkbox"/> 2 year college <input type="checkbox"/> Greater than Master's Degree
<b>Homebuyer Employment Information</b> Employer: _____ Hire Date: ____/____/____ Position: _____ <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Hourly Rate: \$_____/hr. Hrs worked/week: ____ Gross Monthly Income (before taxes): \$_____	<b>Co-buyer Employment Information</b> Employer: _____ Hire Date: ____/____/____ Position: _____ <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Hourly Rate: \$_____/hr. Hrs worked/week: ____ Gross Monthly Income (before taxes): \$_____

**Household Type:**

- Single adult with no children
- Married without children
- Married with children
- Female-headed single parent household
- Male-headed single parent household
- Two or more unrelated adults
- Other

**First time home buyer:**     Yes    No

**Are you on Section 8/Public Housing:**     Yes    No

**How did you find out about the Portland Housing Center?** \_\_\_\_\_

**Any additional information that would help us in completing your HomeBuyer Assessment:**

**AUTHORIZATION, VERIFICATION AND DISCLOSURE:**

I authorize the Portland Housing Center to:

- 1) Pull my credit report to review my credit file for housing counseling in connection with my pursuit of a loan to purchase real property; and
- 2) Pull my credit report and review my credit file for informational inquiry purposes; and
- 3) Obtain a copy of the Good Faith Estimate and HUD-1 settlement statement when I purchase a home from the lender who made me a loan or the title company that closed the loan.

**I/we acknowledge receipt of the Portland Housing Center Privacy Policy and understand the privacy options.**

I understand that the Portland Housing Center provides home buyer education and counseling services as well as mortgage financing. I further understand that the housing counseling services provided at the Portland Housing Center, while designed to assist in becoming mortgage-ready, do not direct or restrict me to particular professionals, lenders or loan products, and that I am under no obligation to utilize the Portland Housing Center mortgage financing products or the products or services of any of PHC’s partners. I understand that the Portland Housing Center encourages me to choose mortgage financing that meets my needs and is in my best interest.

I hereby verify this information to be true and accurate to the best of my knowledge, and if asked can prove accuracy of the information. I understand the materials fee I am paying is *non-refundable*, and covers services for two years. I identify the person(s) signing the registration form to be the customer/s receiving services from the Portland Housing Center.

**Homebuyer signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Photo ID# \_\_\_\_\_ ID Type: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
*(such as Driver’s License, ID Card, etc.)*

**Co-Buyer signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Photo ID# \_\_\_\_\_ ID Type: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
*(such as Driver’s License, ID Card, etc.)*



**FACTS****WHAT DOES PORTLAND HOUSING CENTER  
DO WITH YOUR PERSONAL INFORMATION?**

<b>Why?</b>	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.
<b>What?</b>	<p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> <li>■ Social Security number and <b>Credit history</b></li> <li>■ <b>Income</b> and <b>Account balances</b></li> <li>■ <b>Assets</b> and <b>Payment and history</b></li> </ul> <p>When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p>
<b>How?</b>	All financial companies need to share <b>customers'</b> personal information to run their everyday business. In the section below, we list the reasons financial companies can share their <b>customers'</b> personal information; the reasons <b>Portland Housing Center</b> chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does PHC share?	Can you limit this sharing?
<b>For our everyday business purposes—</b> such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
<b>For our marketing purposes—</b> to offer our products and services to you	Yes	Yes
<b>For joint marketing with other financial companies</b>	No	No
<b>For our affiliates' everyday business purposes—</b> information about your transactions and experiences	No	No
<b>For our affiliates' everyday business purposes—</b> information about your creditworthiness	No	No
<b>For nonaffiliates to market to you</b>	No	No

<b>Questions?</b>	Call 503-282-7744 or go to <a href="http://www.portlandhousingcenter.org">www.portlandhousingcenter.org</a>
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## Who we are

Who is providing this notice?

Portland Housing Center, Inc. (PHC or Portland Housing Center)

## What we do

How does **Portland Housing Center** protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.

Portland Housing Center regularly tests our systems to ensure data security and educates employees on the importance of confidentiality.

How does **Portland Housing Center** collect my personal information?

We collect your personal information, for example, when you

- Register for services                      or Give us income information
- Apply for a loan                              or Provide account information
- Seek advice about the home purchase process.

We also collect your personal information from others such as credit bureaus, or other companies.

Why can't I limit all sharing?

Federal law gives you the right to limit only

- sharing for affiliates' everyday business purposes—information about your creditworthiness
- affiliates from using your information to market to you
- sharing for nonaffiliates to market to you

State laws and individual companies may give you additional rights to limit sharing.

## Definitions

**Af liates**

Companies related by common ownership or control. They can be financial and nonfinancial companies.

- *Portland Housing Center has no affiliates.*

**Nonaffiliates**

Companies not related by common ownership or control. They can be financial and nonfinancial companies.

- *Portland Housing Center does not share your personal information for marketing purposes with nonaffiliates.*

**Joint marketing**

A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

- *Portland Housing Center does not conduct joint marketing.*

## Other important information